

# **EXHIBIT F**

04/27/2014 10:38 FAX

003/004

02-02-2004 01:45pm From: Pryor C. [redacted] Sherman &amp; Flynn LLP 6 2123260808 T-057 P.002/004 F-149

*February* (circled)  
 STIPULATION entered into on ~~December~~ 7, 2004, between the LAUNDRY, DRY-CLEANING & ALLIED WORKERS JOINT BOARD, UNITE, AFL-CIO, CLC., ("Union") and Miron & Sons Linen Service ("Employer").

1. The collective bargaining agreement covering the period November 28, 2000 through November 27, 2003, between the above named parties shall be extended through November 27, 2006 on all of its existing terms and conditions, except as expressly modified herein.

2. (a) Each employee (other than route employees) on the payroll on the below listed dates, who shall have been continuously employed by the Employer for at least three hundred sixty-four (364) days prior to such applicable date, shall receive the hourly wage increases listed below:

	<u>11/28/03</u>	<u>1/01/05</u>	<u>1/01/06</u>
Inside Production	\$.30	\$.20	\$.30
Washroom	.35	.25	.35
Engineers	.45	.35	.45
Machinists, etc.,	.40	.30	.40
Oilers, etc.,	.40	.30	.40
Truck & Car Washers	.40	.30	.40
Porters, etc.,	.30	.20	.30
Retail Outlet Employees	.30	.20	.30
Office Employees	\$12 (per week)	\$8 (per week)	\$12 (per week)

(b) Each non-commission route employee (including trailer route drivers and delivery helpers) on the payroll on the below listed dates, who shall be receiving at least the established minimum for his/her job classification on such applicable date, shall receive the weekly wage increases listed below:

	<u>11/28/03</u>	<u>1/01/05</u>	<u>1/01/06</u>
	\$20	\$12	\$20

(c) The foregoing wage increases shall not be added to any of the established minimum or hiring rates for any of the job classifications in the Agreement, but the "Hiring rates" and "Job rates" for all employees other than Office Employees and non-commission route employees (including trailer route drivers and delivery helpers) shall be increased by \$.25 per hour on 11/28/05.

3. Each employee (except non-commission route employees) on the payroll on November 28, 2004, who has been continuously employed by the Employer for at least one hundred eighty (180) days prior to November 28, 2004, shall receive a one time signing bonus of three hundred (\$300) dollars. Each Route employee (including trailer route drivers and delivery helpers) on the payroll on November 28, 2004 who has been continuously employed by the Employer for at least one hundred eighty (180) days prior to November 28, 2004, shall receive a one time signing bonus of five hundred (\$500) dollars. Any employee on the payroll on November 28, 2004, but not then continuously employed for one hundred eighty (180) days, shall receive such bonus as,



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if and when, such employee attains one hundred eighty (180) days of continuous employment.

4. (a) The contribution rate to the Insurance Fund (Social Insurance) shall be as follows, effective:

<u>11/28/03</u>	<u>11/28/04</u>	<u>11/28/05</u>
11%	11½%	12%

(b) The contribution rate to the Insurance Fund (Retirement) shall be eight tenths of one percent (.008) effective 11/28/03.

(c) The contribution rate to a revised Scholarship and Education and Legal Services Fund shall be two tenths of one percent (.002) effective 11/28/03.

5. Paragraph 5 of the Agreement (New Employees and Trial Periods), shall be amended by the addition of the following:

"Experienced Helpers	-	3 weeks
Inexperienced Helpers	-	3 months"

6. Paragraph 35 of the Agreement (Arbitration) shall be amended by the deletion of Robert Light as a substitute arbitrator.

7. Paragraph 34 of the Agreement (Grievance Procedure) shall be amended by the substitution of the following "Step Four" for the current "Step Four":

"Step Four: Either the Employer or the Union may appeal to arbitration any grievance that is not settled or adjusted pursuant to the above procedure by filing a written request (registered or certified mail or facsimile transmission, to the arbitrator with a copy sent by the same means to the other party) for arbitration, within ten (10) working days thereafter. It is the intention of this provision, that failure to comply therewith shall constitute a waiver of the right of the party so failing to comply, to see and require arbitration."

8. Paragraph 24 of the Agreement (Special Leave for Organizing Purposes) is amended by the addition of the words "except by mutual consent" at the end of the third (3<sup>rd</sup>) and fourth (4<sup>th</sup>) sentences, the deletion of the fifth sentence and the substitution of the following for the deleted fifth sentence:

"No employee shall be eligible for such Special Leave if the granting of the same would create a material hardship for the



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Employer and there are not immediately available replacements  
For the employee granted such Special Leave."

9. Paragraph 31H (Health and Safety; Joint Safety and Health Committee) is  
amended by the addition of the following to the last sentence:

"and respond to each recommendation, including deadlines for  
fixing problems, where appropriate."

10. Paragraph 31 (Health and Safety) is amended by the addition of the following  
new paragraph:

"k. Elimination of Fire Door Hazards. All fire exit doors shall remain unlocked  
from the inside at all times. All fire exit doors shall be equipped with a panic  
bar for opening. No other locks shall be allowed at any time on fire exit doors."

11. A new clause shall be added to the Agreement to read as follows:

"The Union shall have the right to require the Employer to  
provide four (4) paid man days of Special Leave for  
Political purposes, per each of its facilities covered by this  
Agreement. The employee(s) receiving the leave, as well  
As the time(s) of such leave, shall be mutually and reasonably  
Agreed upon between the Employer and the Union."

12. An employee working on his birthday holiday shall be paid at the premium rate  
paid for working on any other holiday unless such Birthday holiday falls during any other holiday  
week.

13. In the event the Union enters into a settlement of its present negotiations for a  
modification and extension of the collective bargaining agreement covering the period  
November 28, 2000 through November 27, 2003, with any other employer engaged in  
Institutional and/or Retail Healthcare work, Industrial, Hospitality, i.e., Hotel Restaurant or any  
Linen Supply, it shall notify Miron & Sons of the contents of such settlement and, shall have the  
option, exercisable within five (5) business days thereafter, of substituting such settlement in  
place of the terms and conditions contained herein.


(Miron & Sons Linen)

By: 

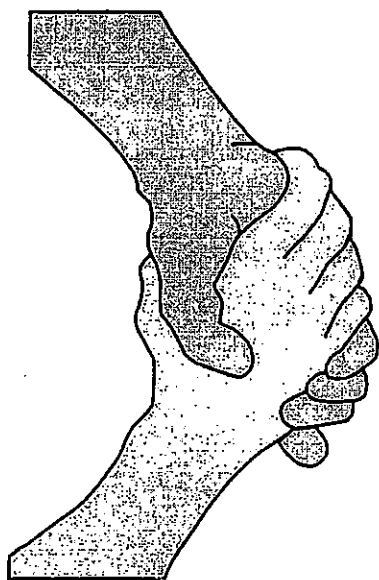
Laundry, Dry-Cleaning & Allied Workers Joint Board,  
UNITE, AFL-CIO/CLC.

By: 

Wilfredo N. Larencuent, Mgr.

Miron & Sons 

# UNITE!



## For A Better Future

### COLLECTIVE BARGAINING AGREEMENT



Amalgamated Service

&

Allied Industries Joint Board,  
UNITE, AFL, CIO, CLC

Union of Needletrades Industrial & Textile Employees



November 28, 2000

### ASSOCIATION AGREEMENT

## A Message From the Manager

This contract defines the basic benefits the Negotiating Committee achieved through negotiations with the Laundry Industry in November of 2000. The Union and the Employers publish it so that you may know the terms and conditions of the contract and the benefits which it provides.

I am proud to say that this agreement provides among the best benefits enjoyed by employees of the Laundry and Linen Supply Industry anywhere in the country. It includes the highest wage increase ever achieved in our industry. It also includes contract language on Respect and Dignity and on Immigrants Rights. It is certainly not all that we would like it to be, but considering the cut-throat competition from non union laundries, we can say that this agreement is a real achievement and a great beginning to a new century.

We have improved considerably the Health & Welfare plan and the Retirement benefits. We will continue to improve the way our union fights for, and represents all workers in the industry. We have improved the service that the Insurance Department provides to our employees. We will continue to improve the same.

The difficulties we must contend with to protect and defend the jobs, working conditions and benefits of all laundry workers probably will continue. That is why we need to build a strong and democratic union, in order to effectively confront the difficulties we will most surely face in the future. With a strong Union, a strong shop steward system and a strong in-shop Committee, we will be more in control of our own destiny.

I urge all of you to get involved with your Union.

Wilfredo N. Laracuente  
Manager

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AGREEMENT made as of November 28, 2000 between (hereinafter referred to as the "Employer") and the AMALGAMATED SERVICE AND ALLIED INDUSTRIES JOINT BOARD, UNIT, AFL-CIO, CLC., (hereinafter referred to as the "Union").

In consideration of the mutual promises hereinafter set forth, and including the terms and conditions of the Stipulation entered into by the parties as of November 28, 2000 and the attached Exhibits A and B, the parties agree as follows:

#### 1. UNIT

A. The term "employee" or "worker" when used in this Agreement, includes all of the employees of the "Employer" except guards and supervisors as defined in the National Labor Relations Act.

B. No one in the foregoing excluded categories shall engage in productive work except insofar as emergencies arise because of the unavailability of employees.

#### 2. RECOGNITION

A. The Employer recognizes the Union as the exclusive bargaining representative of the employees.

B. The Employer shall recognize and deal with such representatives as the Manager of the Union may designate and shall permit such designated representatives to visit the plant at any time during working hours provided that there shall be no interference with production.

C. The Employer agrees to make available to the Union such payroll and production records as the Union may reasonably require as the collective bargaining agent.

#### 3. NON-DISCRIMINATION

The employer shall not discriminate against or among employees or applicants for employment on the basis of the employees' or applicants' race, color, national origin, ethnic heritage, citizenship, religious creed or lack thereof,

political beliefs or affiliations, gender, sexual orientation or preference, change of sex, marital status or age (as provided by law). The Employer shall not discriminate against any worker by reason of his or her membership in or activity on behalf of the Union.

#### 4. UNION SECURITY

A. To the extent permitted by law, membership in the Union on and after the 30<sup>th</sup> day following the beginning of employment of each employee or following the execution date of this Agreement, whichever is the later, shall be required as a condition of employment.

B. To the extent permitted by law, all employees who are now members or hereafter become members of the Union must remain members during the term of this Agreement as a condition of employment.

C. When the Employer requires employees, the Employer shall notify the Union of the number of employees and classification required. When the Union is requested to furnish employees, the Union agrees to supply the Employer with the most competent persons available, within two working days after the date of request. The Union warrants that referrals for employment shall be made available to both members and non-members of the Union, and that in making referrals to the Employer, it shall not discriminate against any applicant for employment. The Employer shall not discriminate against employees in regard to hire or tenure of employment by reason of Union membership.

D. The Employer shall notify the Union of the new employees hired within one week of their hire. The Employer shall send to the Union all names of all employees who have left their employment during any week. Such notification shall be sent within (48) hours after the end of the week of such termination.

E. The Employer shall require each new employee to fill out all enrollment forms necessary for the various insurance

benefits mandated under this Agreement and the Supplemental Agreements appended thereto, and shall send said forms to the Amalgamated Service and Allied Industries Insurance Fund (the "Fund") within one (1) week of the date of hire of each new employee.

5.

#### **NEW EMPLOYEES AND TRIAL PERIODS**

A. New employees may be employed for the following trial periods:

Experienced Inside Production and Office Employees	2 weeks
Inexperienced Inside Production and Office Employees	4 weeks
Experienced Route Employees	3 weeks
Inexperienced Route Employees	3 months
Helpers and Special Delivery Employees promoted to Route Employees	1 month

The parties may by mutual written agreement extend the trial period.

B. The Employer may require the employee to be bonded, at the Employer's cost.

C. The Employer may require the employee to submit to a physical examination upon hiring at the Employer's cost.

6.

#### **UNION DUES**

Upon submission by the Union to the Employer of an authorization card signed by the employee, the Employer shall deduct union dues and initiation fees of each employee as follows:

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The Employer shall deduct initiation fees of each new employee in four (4) equal installments beginning with the first pay day following the submission of the written authorization and weekly thereafter. The Employer shall commence to deduct union dues from each employee the first payday following the submission of the written authorization. Thereafter, the Employer shall, not later than the first payday of each month, deduct union dues from the wages of each employee. All union dues and initiation fees deducted as aforesaid shall be transmitted by check to the Union not later than the 10<sup>th</sup> day of each month.

The Employer shall deduct and transmit to the treasurer of the UNITE- Political Action Committee the amount specified for each month worked from the wages of those employees who voluntarily authorize such contributions on the forms provided for that purpose by the UNITE-Political Action Committee. These transmittals shall occur not later than the 10<sup>th</sup> day of each month and shall be accompanied by a list of the names of those employees for whom such deductions have been made and the amount deducted for each such employee.

In the event that the Employer fails or refuses to make such remittance in the full amount within one week from the date due, the Union, anything contained in this Agreement to the contrary notwithstanding, may take whatever action it deems appropriate under the circumstances to enforce such payment. Sums deducted by the Employer as union dues, initiation fees and UNITE-Political Action Committee contributions shall be kept separate and apart from the general funds of the Employer and shall be deemed trust funds.

7.

#### **WAGES, MINIMUM RATES, BASE RATES, AND GUARANTEES**

The Employer shall pay the wages, minimum rates, base rates, and guarantees, as follows:

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**A. WAGES****I. INCREASES: PER HOUR**

	<u>11/28/00</u>	<u>11/28/01</u>	<u>11/28/02</u>
(a) Inside Production	\$0.75	\$0.45	\$0.40
(b) Washroom	\$0.85	\$0.55	\$0.50
(c) Engineers	\$0.95	\$0.65	\$0.60
(d) Machinists, Electricians, Carpenters, Auto Mechanics Auto Sprayers/Painters, Plant Mechanics, firepersons	\$0.85	\$0.55	\$0.50
(e) Oilers, Auto Mechanics' Helpers, Plant Mechanics' Helpers	\$0.85	\$0.55	\$0.50
(f) Truck & Car Washers	\$0.85	\$0.55	\$0.50
(g) Porters, Elevator Operators, etc.,	\$0.75	\$0.45	\$0.40
(h) Retail Outlet Employees	\$0.75	\$0.45	\$0.40
(i) Office Employees	\$33.75/wk	\$22.50/wk	\$20.63/wk
(j) <u>Non-Commission Route Employees</u>			

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(i) Family & Wholesale  
Divisions (N.O.G.s)  
\$42.00/wk \$30.00/wk \$28.00/wk

(ii) Linen Supply,  
Flatwork, Office  
Towel, Industrial, Diaper  
Service, Utility other than  
Trailer Route Drivers  
\$42.00/wk \$30.00/wk \$28.00/wk

a. Trailer route drivers  
\$42.00/wk \$30.00/wk \$28.00/wk

(i) Delivery Helpers  
\$36.00/wk \$24.00/wk \$22.00/wk

**B. MINIMUM RATES and GUARANTEES:**

1. Occupational Minimum Rates - all divisions. The following hiring rates and occupational minimum rates shall be effective as indicated. Any job classification not listed herein shall be paid not less than the lowest hourly rates provided herein.

(i). All Inside Production employees except as otherwise hereafter indicated, including but not limited to marker, sorter, weigher, wet assembler, shaker, feeder, receiver, stacker, folder, finisher handironer, finish and touchup, finisher and folder, breaker, clip attacher, bundler, rough dry assorter (wholesale), utility, mender, flatwork tumbler, press operator (except linen), stacker, final assembly, linen soil department, floor help, tier-up, checker, packer, handkerchief, sock operator, examiner, inspector, diaper, diaper wrapper, curtain, blankets, etc, and retail outlet employees.

<u>11/28/00</u>	<u>11/28/01</u>	<u>11/28/02</u>
per hour	per hour	per hour

**Inside Production**

Hiring rate:

\$6.00	\$6.25	\$6.50
Job Rate \$7.00	\$7.25	\$7.50

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<u>11/28/00</u> <u>per hour</u>	<u>11/28/01</u> <u>per hour</u>	<u>11/28/02</u> <u>per hour</u>
(ii) Rough Dry Assorter Hiring rate \$6.02	\$6.27	\$6.52
After 1 year \$7.02	\$7.27	\$7.52
(iii) Washer, All Divisions Hiring rate \$7.00	\$7.25	\$7.50
After 1 year \$8.00	\$8.25	\$8.50
(iv) Washroom, other than washers-all divisions Hiring rate \$6.75	\$7.00	\$7.25
After 1 year \$7.75	\$8.00	\$8.25
(v) Engineers Hiring rate \$13.37	\$13.62	\$13.87
After 1 year \$14.37	\$14.62	\$14.87
(vi) Machinists, Electricians Hiring rate \$11.36	\$11.61	\$11.86
After 1 year \$12.36	\$12.61	\$12.86
(vii) Carpenter, Auto Mechanic, Auto Body and Fender Mechanic, Auto Sprayer and Painter, Plant Mechanic Hiring rate \$11.24	\$11.49	\$11.74
After 1 year \$12.24	\$12.49	\$12.74

(viii) Fireperson Hiring rate \$11.00	\$11.25	\$11.50
After 1 year \$12.00	\$12.25	\$12.50
(ix) Oiler Hiring rate \$10.34	\$10.59	\$10.84
After 1 year \$11.34	\$11.59	\$11.84
(x) Auto Mechanics' Helper, Plant Mechanics' Helper Hiring rate \$10.25	\$10.50	\$10.75
After 1 year \$11.25	\$11.50	\$11.75
(xi) Truck and Car Washer Hiring rate \$9.93	\$10.18	\$10.43
After 1 year \$10.93	\$11.18	\$11.43
(xii) Porter, Elevator Operator, Watchman Hiring rate \$6.18	\$6.43	\$6.68
After 1 year \$7.18	\$7.43	\$7.68
(xiii) Office Employees Hiring rate \$247.87/wk	\$257.87/wk	\$267.87/wk
After 1 year \$285.38/wk	\$295.38/wk	\$305.38/wk
(14) Outside Non-Commission Employees Occupational Rates: i. Family and Wholesale Divisions:		

	<u>11/28/00</u> <u>per week</u>	<u>11/28/01</u> <u>per week</u>	<u>11/28/02</u> <u>per week</u>
a. Route Employees	\$420.00	\$440.00	\$500.00
b. Special Delivery	\$420.00	\$440.00	\$500.00
c. Shirt	420.00	\$440.00	\$500.00
d. Route Employees' Helper	\$310.00	\$330.00	\$350.00

iii. a. Experienced route employees may be hired for not more than 30 days at \$25.00 per week less than the minimum established in each job classification. Experienced delivery helpers may be hired for not more than 30 days at \$15.00 per week less than the minimum established in each job classification.

b. Inexperienced route employees may be hired for not more than (90) days at \$25.00 per week less than the established minimum in each job classification. Inexperienced delivery helpers may be hired for not more than (90) days at \$15.00 per week less than the minimum established in each classification.

(xv). Outside Commission Employees:

Existing routes of Industrial and Dust Control Route Sales employees who are paid on a commission basis shall receive the following weekly base rate and guarantee increases (computed on the basis of a five (5) day week), effective on the dates indicated below:

	<u>11/28/00</u> <u>per week</u>	<u>11/28/01</u> <u>per week</u>	<u>11/28/02</u> <u>per week</u>
Base Rate Increase	\$21.00	\$15.00	\$14.00
Guarantee Increase	\$42.00	\$30.00	\$28.00

i. Family Route Sales Employees:

Guaranteed average

weekly earnings

\$250.00	\$250.00	\$250.00
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The guaranteed average earnings for a commission family route sales employee as above provided shall be calculated during the calendar year for those employed on or prior to December 30, 1969, but shall be made every three months. For those employed after that date, the period of calculation shall start with the date of employment and shall be made every three months. If a route sales employee's total earnings are less than thirteen times the guarantee in any quarterly period, the difference shall be paid to the employee in a lump sum within fourteen (14) days following the end of each quarterly period.

	<u>11/28/00</u> <u>per week</u>	<u>11/28/01</u> <u>per week</u>	<u>11/28/02</u> <u>per week</u>
Control Route Sales Employees	\$210.00	\$210.00	\$210.00

ii. Industrial and Dust Control Route Sales Employees

iii. Diaper Service  
Route Sales Employees

\$405.60                      \$405.60                      \$405.60

iv.

- a. The Commission rate for once-a-week Route Sales Employees delivery shall be 9.50 percent.
- b. Commission diaper route sales employees shall receive \$1.00 for each new installation, in addition to the commission.

v. Dust control industrial  
route sales employees

	<u>11/28/00</u>	<u>11/28/01</u>	<u>11/28/02</u>
	<u>per week</u>	<u>per week</u>	<u>per week</u>
First \$1,000.00 of weekly volume	10%	10%	10%

3. Minimum Rates and Guarantees:

a. Weekly Guarantee-Inside Production Employees:

All engineers, maintenance employees, porters, elevator operators, washers, washroom employees, washroom truck handlers, soil employees, heavy bulk handlers, rug and mat handlers, linen supply and diaper service dry tumblers, shall be guaranteed a minimum of forty (40) hours of work per week at their regular hourly rate.

b. Guarantee of Hours:

All other inside production employees shall be guaranteed a minimum of thirty-five (35) hours of work per week at their regular hourly rate, with credit for bonus and incentives.

c. The provisions of this Article 7(B)(3)(a) & (b) shall not apply during holiday weeks, or in event of a breakdown of six or more hours resulting from causes beyond the control of the Employer, or if the employee fails to report for work for any reason whatsoever.

d. The minimum rates and guarantees provided for herein shall at all times during the term of this Agreement or any

renewal thereof, be not less than .20 cents an hour above any applicable Federal or State Minimum Wage Laws.

In the event that the Employer shall grant increases in any wage scale herein contained because of federal, state, or local legislative mandate pertaining to minimum wages, then future wage increases set forth herein shall not apply to those affected employees until full credit for increases given as a result of any such legislative mandate is given to such affected employees.

e. Anyone employed as of 11/28/00 making less than the minimum for his classification, after giving effect to the 11/28/00 increases above, shall be brought up to the applicable minimum as follows: \$0.25 per hour or the amount necessary to reach said minimum (whichever is less) on March 1, 2001; \$0.25 per hour or the amount necessary to reach said minimum (whichever is less) on June 1, 2001; \$0.25 per hour or the amount necessary to reach said minimum (whichever is less) on September 1, 2001; and the amount necessary (if any) to reach said minimum on November 27, 2001. However, no such employee shall make less than \$6.00 per hour, after giving effect to the 11/28/00 increases above, effective 11/28/00.

f. Employees hired after 11/28/00, other than route employees, may be hired for up to \$1.00 per hour less than the applicable minimum rate for the first three (3) months of employment, \$0.75 per hour less for the next three (3) months of employment, \$0.50 per hour less for the next three (3) months of employment and \$0.25 per hour less for the next three (3) months of employment. It is agreed that such employees shall receive no less than the then applicable minimum rate, three hundred sixty four (364) days from the date of hiring.

8. **METHODS OF PAYMENT**

All methods of computing wages, bonus or incentive payments shall be reasonable and intelligible to the employee. The Arbitrator shall be empowered to hear and determine any complaints with reference to the application of this Article.

9. **UNIFORMITY OF RATES**



Except as specifically otherwise provided herein, there shall not be more than one piece rate or incentive rate in any section or department of any plant for similar work or similar operations on a similar machine, nor shall there be more than one rate of commission for similar work by route sales employees in any plant. In the event that any dispute involving existing different rates or commission rates arises, such dispute may be submitted to the Arbitrator for determination as to the fairness thereof. In no case, however, shall the present earnings of any worker be reduced as a result of such award or determination.

#### 10. PIECE RATES, BONUS PLANS, AND INCENTIVE SYSTEMS

A. The Employer shall notify the Union in writing of its intention to revise or install piece rates or incentive methods of payment. Changes in methods of production may be made by the Employer provided no employee suffers a reduction in wages as a result thereof. In the event of disagreement or dispute under this Sub-Clause A, the matter shall be submitted to the Arbitrator for determination.

B. The Employer shall notify the Union in writing of its intention to install machinery of a type not previously used by the Employer. The base, piece, or incentive rates on new machines shall be set so that they shall yield not less than the average straight time hourly earnings existing for the operation at the time of the change-over to the new machines. In the event that the parties cannot agree upon such rates within three (3) months after the installation of the machinery, the matter may be submitted to the Arbitrator. The Arbitrator's decision shall be rendered within ten (10) days after the hearing and shall be effective as of the date the machinery was put into operation.

C. In the event that the installation of new machinery results in the displacement of employees, the Employer shall make every reasonable effort to provide such displaced employees with employment in its plant. If the employer is unable to do so, the Arbitrator shall determine whether severance payment should be allowed. If the

Arbitrator decides the question in favor of the Union, the amount of severance pay due the employee or employees, shall be computed as follows:

1. Under five (5) years of continuous employment, no severance pay;
2. Thereafter, one (1) day for each year of continuous employment (excluding the first five (5) years thereof), but in no event to exceed twenty (20) days.

D. All wage increases shall be incorporated into piece and incentive rates, each of such increases to be incorporated on the basis of the average straight time hourly earnings for the operation at the date of such increase.

#### 11. HOURS OF EMPLOYMENT

##### A. Inside Production Employees:

1. The regular work week for all Inside Production employees shall be Monday through Friday.
2. Work in excess of (40) hours per week or outside the regular daily schedule of hours shall constitute overtime and shall be compensated for at one and one-half times the regular rate.

##### B. Engineers and Maintenance Employees:

1. The regular workweek for all engineers and maintenance employees shall be Monday through Friday. Time worked in excess of (40) hours per week or outside the regular schedule of hours shall constitute overtime and shall be compensated for at one and one-half times the regular rate.
2. Engineers and maintenance employees, when called in on Sunday, shall be paid double time at the regular rate for all hours worked with a guarantee of at least four (4) hours pay at double time.

### C. Route Employees and Helpers:

1. All route employees, route sales employees and delivery helpers:
  - a. The days' work shall include truck loading and unloading, as well as paperwork, provided the same are required by the Employer and are performed by the driver after his assigned starting time.
  - b. No outside employee shall perform any duties on the inside of the Employer's place of business other than such clerical work as is necessary to check in and check out and loading and unloading.
  - c. The regular work week shall be Monday through Friday, except as otherwise presently allowed in plants operating five (5) out of six (6) days; and except as provided in Article 11 (C)3.
2. All non-commission route employees and delivery helpers:
  - a. Route Employees
    - i. Time worked outside the regular workweek shall constitute overtime and shall be compensated for at 1-1/2 times the regular rate.
    - ii. Time worked in excess of a total of (45) hours a week, inclusive of a daily lunch hour, shall be compensated for at 1-1/2 times the regular rate, such rate to be computed on the basis of a 40 hour week, except as to office towel route employees and delivery helpers.
    - iii. In addition to the provisions of Article 15 (H), all paid time off (excluding sick leave) shall be considered as time worked in computing overtime pay, unless the paid time off falls on a non-scheduled work day.

- iv. Any such employees completing all their scheduled days in any week shall be guaranteed forty (40) hours of work for that week at their regular rate of pay.
  - b. Office towel route employees and delivery helpers
    - i. Time worked in excess of a total of (43) hours a week, inclusive of a daily lunch hour, shall be compensated for at 1-1/2 times the regular rate, such rate to be computed on the basis of a (38) hour work week.
    - ii. In addition to the provisions of Article 15 (H), all paid time off (excluding sick leave) shall be considered as time worked in computing overtime pay, unless the paid time off falls on a non-scheduled work day.
    - iii. Any such employees completing all their scheduled days in any week shall be guaranteed thirty eight (38) hours of work for that week at their regular rate of pay.
  3. Diaper route employees, route sales employees, and delivery helpers:
 

The presently existing program and method of route operation of each diaper employee with respect to the days of its regular work week schedule, shall continue both with regard to regular route operations and special delivery route employees, subject to the provisions of Article 7(B).
  4. Part-time drivers shall not be employed if full-time drivers are not working a full week.
- D. Office Employees - all divisions:**
1. The regular workweek for all office employees shall be Monday through Friday.
  2. The workweek of office employees shall be 37- 1/2 hours.

3. Time worked in excess of a total of 37-1/2 hours shall be compensated for at one and one-half times the regular rate, such rate to be computed on the basis of a 37-1/2 hour week.

#### **E. Additional Shifts:**

Shifts in addition to the regular shifts of inside production employees may be established by the Employer with the prior consent of the Union provided, however, that such additional shifts shall be compensated for as follows: For work regularly performed by any employee up to midnight, 5 percent above the straight time rate; for work regularly performed by any employee after midnight, 10 percent above the straight time rate. A shift may include one (1) or more employees.

#### **F. Posting of Schedule:**

The Employer shall post a daily schedule of hours for all inside production employees. No change in such schedule or hours shall be made by the Employer unless it notifies the Union in writing at least one week prior to any contemplated change in such schedule of hours.

In the event the Union does not consent to such change of hours, it shall, within two days after such notification, refer the matter to the Arbitrator for his determination. No change shall be made in the schedule of hours until the Arbitrator has made an award in connection with the matter so submitted by the Union to the Arbitrator.

#### **G. Time Cards:**

All employees, except commission route sales employees, shall punch time in and out on a time clock furnished by the Employer. All pay envelopes or pay checks of such employees must contain an itemized statement of all hours worked and rates of pay.

#### **H. Lunch Period:**

All employees shall be entitled to a daily lunch period.

#### **I. Staggered Work Week:**

Anything herein above to the contrary notwithstanding, application may be made to the Union for leave to operate a work week of five working days within six days, for any or all categories of employees, when necessitated by the nature of the business. In the event the Union refuses to consent to the same, the matter shall be submitted to arbitration as herein provided in Articles 34 and 35. In the event such five within six days schedule is consented to, or allowed by the Arbitrator, current employees who would otherwise have received overtime pay for Saturday work, will continue to receive the same. Such overtime shall not apply to employees hired after December 1, 1975, or current employees who would not otherwise receive the same.

Anything herein above to the contrary notwithstanding, employees hired on and after November 28, 1990, (as well as those hired between October 1, 1990 and November 28, 1990 who in that period worked exclusively under the conditions set forth in this subparagraph) engaged in hotel, motel or other Hospitality NOG work, may be employed on a work week of five consecutive days within any consecutive seven days. Such five days (regardless of the day of the week) shall be paid at regular straight time rates, the first day after the fifth scheduled day shall be treated for premium pay purposes as if it were a Saturday in a normal Monday to Friday schedule and the second day after the fifth scheduled day shall be treated for premium pay purposes as if it were Sunday in a normal Monday to Friday schedule. Except as expressly set forth in this paragraph, nothing herein contained shall be deemed to deprive any employee working on a five day within seven day schedule of the holiday or other fringe benefit rights such employee would otherwise earn under this contract.

An employee working on such schedule shall retain what-

ever rights such employee may have to bid off the schedule for another job opening if the Employer has an acceptable replacement for such bidding employee.

**J. Shop Chairperson Guarantee:**

One inside shop chairperson shall be guaranteed a minimum of 40 hours of work at his or her regular hourly rate, in any week in which the inside production of the plant operates at least 40 hours, provided such shop chairperson is available for such work.

**12. REST PERIODS AND WAITING TIME**

A. All inside production employees, whether hourly, weekly or piece workers shall receive two (2) ten (10) minute rest periods with pay, per day, all year round.

This requirement shall not apply to any employee who works less than 5 hours during the day. Rest periods shall be considered as time worked for the purpose of calculating overtime. Additional time worked to make up for rest periods, shall be paid for at one and one-half (1 ½) times the regular rate.

B. Employees shall be compensated at regular rate of pay for all waiting time resulting from breakdowns unless the Employer requests the employees to leave the plant.

**13. ILLNESS, SICK LEAVE AND LEAVE OF ABSENCE**

A. In case of illness or disability, the Employer or his representative shall be notified by the Shop Chairperson or by the employee by messenger, mail or telephone within 24 hours.

B. Employees absent on account of illness or disability shall be permitted to return to work within a reasonable time. Any employee not working due to a Workers Compensation or Disability injury or illness, shall perform any available light duty bargaining unit work for the Employer

at the rate paid by the Employer for such work, provided the employee is certified by an appropriate physician to be capable of performing such work.

C. An employee desiring a leave of absence shall make a prior request of, and obtain written permission from the Employer. A leave of absence so granted shall not be considered as an absence in determining the eligibility of the employee for vacation with pay under Article 14 of this Agreement. Employees rehired after returning late (but not more than 60 days late) from a leave of absence to a location outside of the United States shall retain their seniority as of the last date of their scheduled leave of absence if (i) the late return is a result of unforeseeable delays, including, but not limited to, requirements for additional documents to establish immigration status prior to returning to the United States, and (ii) the employee gives notice to the Employer of a late return as soon as is reasonably practical.

D. The Employer shall grant sick leave as follows:

1. Family and Wholesale Divisions:

a. All employees shall receive 6 days' cumulative sick leave the second anniversary date of employment and every anniversary date of employment thereafter provided they remain on the job.

b. Where family route sales employees now receive one week or more of sick leave benefits due to illness, the cumulative benefit herein shall be in lieu of the first six (6) days of such sick leave benefits.

c. Deduction from pay for absence on account of actual sickness shall not exceed \$7.00 per day for sickness for any family route sales employee in the employ of the Employer for one year but less than five years, but shall be limited to five days in any one year for such employee. Family route sales employees with five or more years of employment shall be



limited to ten days in any one year. This provision shall be in addition to any other sick leave benefit presently prevailing in each plant.

2. Linen Supply, Flatwork, Towel, Industrial, and Dia per Services Divisions:

After one (1) year of employment, each employee shall be entitled to six (6) days' sick leave with pay each year. Starting with the second year of employment and each year thereafter, sick leave pay may be pro-rated at the rate of one (1) day for each two (2) months of employment. As much of each employee's sick leave as is not used during the year shall be regarded as additional vacation with pay to which the employee shall be entitled at the end of the year. Where an employee is entitled to two weeks' vacation with pay apart from credit for unused sick leave, the Employer shall have the option of granting such unused sick leave as additional vacation with pay or of compensating for the same upon the Employer giving at least two (2) weeks advance notice to the employee.

3. Diaper Service Delivery Personnel:

Used sick leave of diaper route employees with one or more years of employment shall be paid for during the week the diaper route employee is sick on the basis of one day's sick leave being calculated as one-fifth of the route's previous week's earnings. Unused sick leave shall be added to the vacation or paid for at the end of the year, as heretofore provided. If paid for, unused sick leave shall be paid for on the basis of the annual earnings of the diaper route employee during that year, divided by the number of weeks worked during that year.

E. All Divisions:

1. All employees employed one year or more whose employment is terminated shall receive prorated sick leave.

2. Except as otherwise provided in Article 13(D) (2), no employee shall be forced to take time off in lieu of payment for accumulated sick leave.

3. Method of payment for sick leave shall, for inside employees, including piece workers, be the formula of the vacation Article; for commission drivers, the average earnings for (52) weeks.

4. Office employees shall receive seven (7) days cumulative sick leave, excepting employees presently receiving more than seven such days shall continue to receive such additional days.

5. The Employer and the Union will take all necessary steps to ensure that this Agreement, and its implementation, complies with the Americans with Disability Act as well as the Family Medical Leave Act.

14. VACATIONS

The Employer shall grant vacations as follows: Vacation with pay shall be provided annually by the Employer to all the employees in the categories and divisions following, continuously employed by the Employer for the years indicated, prior to the commencement of the vacation period:

- A. Office employees - all divisions:
  1. At least one (1) year = 2 weeks
  2. At least ten (10) years = 3 weeks
  3. At least (20) years = 4 weeks
- B. Wholesale (except Office employees):
  1. At least 1 year, but less than 4 = 1 week
  2. At least 4 years = 2 weeks
  3. At least 10 years = 3 weeks
  4. At least 20 years = 4 weeks

**C. Linen Supply, Flatwork, Towel, Industrial, Family & Diaper Service Divisions (except Office employees):**

1. At least 1 year, but less than 3 = 1 week
2. At least 3 years = 2 weeks
3. At least 10 years = 3 weeks
4. At least 20 years = 4 weeks

**D. Family Route Sales employees shall receive the vacation allowances set forth in sub-paragraph B except that they shall receive two weeks vacation after three years.**

**E.** Employees who do not qualify at the commencement of the vacation period shall become entitled to their vacations with pay upon completion of their requisite period of continuous employment, as required in this Article 14(A),(B),(C), and (D).

**F.** If an employee otherwise entitled to vacation with pay is absent from his job without reasonable excuse for more than 135 hours in the year for which such vacation pay has been earned, he shall not be eligible for said vacation. This shall apply only to the first year of employment in all divisions, except for the Family & Wholesale divisions where only one week of said vacation due shall apply. Time lost because of insufficient work or because employee is sent home through no fault of his own shall not be charged against the 135 hours of allowable absence in determining eligibility for vacation pay.

**G.** An employee employed one year or more whose employment is terminated, shall receive prorated vacation benefits.

**H. Method of Payment - All Divisions**

1. Vacation pay for all inside employees, including engineers and maintenance employees, shall be based on average weekly earnings during the months of October through March, inclusive, preceding the vacation period, but in no event shall said vacation pay be less than the minimum weekly guarantee.

2. Vacation pay for all route employees and helpers except family route sales employees, shall be based on regular pay for a full week of work.

3. Vacation pay for a family route sales employee shall be based on his/her average weekly earnings for the twelve months preceding his/her vacation or on the earnings of the route during the vacation period, whichever is greater.

4. Vacation pay for office workers shall be based on regular pay for a full week of work.

**I. Vacation Period - All Divisions:**

**A.** Except as otherwise arranged by mutual agreement of the parties hereto providing for year round vacations, vacations for all employees shall be granted between January 1<sup>st</sup> and December 31<sup>st</sup> in each year except during a holiday week and except for those in the wholesale/NOG divisions where vacations shall be granted between January 1<sup>st</sup> and September 30<sup>th</sup> (except during a holiday week) in each year. Where the Employer permits vacations during a holiday week, employees shall be eligible for such vacation on a mutually agreeable seniority basis, which may include rotation to equalize vacation opportunities. Disputes under this article shall be referred to arbitration.

**B.** The Employer shall, on or before December 1<sup>st</sup> in each year, post a vacation schedule in its plant for all employees and deliver a copy of said schedule to the Union. Such schedule shall set forth the month in which each employee shall be entitled to a vacation, and each employee shall be given not less than two weeks notice of the vacation period. Vacation shall be scheduled so as to distribute such vacations as equally as possible during each week of each month of the vacation period. The Arbitrator shall have jurisdiction to hear and determine complaints by the Union that the vacation schedule is unreasonable and unfair.

## 15. HOLIDAYS

The Employer shall grant holidays with pay as follows:

### A. All employees are to receive the following holidays with pay:

New Year's Day, Employee's Birthday, Decoration Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day, Christmas Day, Roving Holiday. These holidays are to be compensated for regardless of the day of the week on which they fall. The employees shall receive eight (8) hours pay for all holidays falling on a Saturday.

1. Roving Holiday: In addition to the holidays set forth in Article 15.A, linen supply, flatwork, towel, industrial and diaper route employees and helpers shall receive an additional day off with pay each year. All other employees covered by this Collective Bargaining Agreement with at least one year of employment, shall also receive one additional day off with pay each year. All employees hired on or after November 30, 1982, shall become eligible to receive an additional day off with pay each year commencing on the first anniversary of the commencement of their employment.

2. The Roving Holiday is to be fixed by the Employer and employee in the order of seniority, provided, however, that such day off shall neither be taken during a holiday week nor added to the vacation of the employee.

3. In addition to the holidays set forth in Article 15 (A), employees covered by this Collective Bargaining Agreement shall also receive one additional day off with pay each year in remembrance of Martin Luther King, Jr. Such Day of Remembrance shall be granted on the day requested by the employee provided:

- a. the employee gives at least two weeks prior notice of the requested date, and;
- b. the needs of the business are not adversely affected by excessive requests for the requested date, and;
- c. that such Day of Remembrance shall not be taken during a holiday week

Anything herein contained to the contrary notwithstanding, the Employer, by notice given by it prior to January 1<sup>st</sup> of any year, may elect to close down on the next succeeding January 15 and have such day as the one day celebrated in remembrance of Martin Luther King, Jr. If not used, such day shall be paid for by the Employer or added to sick leave.

### B.

#### Method of Payment:

##### 1. All Divisions:

- a. Holiday pay for each inside hourly employee shall be computed at his regular straight time rate of pay multiplied by the number of hours provided in the schedule for the same day in the week preceding the holiday week.
- b. Holiday pay for each piece worker shall be computed upon the earnings during the regular work week in which the holiday occurs divided by the number of days worked during said regular work week.
- c. All weekly employees shall receive their regular weekly salary without deductions during the holiday week.
- d. Holiday pay for each family route sales employee shall be \$15.00 in addition to his commission earnings for the week in which the holiday occurs.

e. Holiday pay for diaper route sales employees shall be based on one-fifth of the previous week's earnings.

C.1. The employees right to holiday pay in all divisions shall be conditioned upon regular attendance during the week of such holiday, and attendance at least once, when requested, after reasonable notice for makeup work during the holiday week or during the week preceding or following the holiday week. The employee's right to holiday pay shall not be affected by absence from work for reasonable cause during the holiday week.

2. A new employee shall not be entitled to holiday pay until the employee has completed a thirty (30) day trial period.

D. When a holiday herein above set forth occurs during an employee's vacation, the worker is to be paid for the holiday at eight hours, in addition to his vacation pay.

E. No work shall be performed on the New Years Day, Thanksgiving or Christmas holidays without the consent of the Union, nor shall the failure to work on any of said holidays as a makeup day affect the employee's right to receive holiday pay for any of such days. Any employee required to work on any of the other holidays as makeup days, shall be entitled to receive one compensatory day off without pay, for every two such holidays worked by such employee as makeup days. Such compensatory days off shall be on dates mutually agreeable to the employer and the employee upon no less than sixty (60) days request to the Employer, but nothing herein contained shall be deemed to require the employee to request or take such compensatory days off.

F. Under no circumstances shall diaper route sales employees work on New Year's Day, Christmas Day, or Thanksgiving Day.

## G. Make-up Time:

### 1. All Divisions:

The Union recognizes the necessity for makeup work during a holiday week or during the week preceding or following the holiday week. The Employer shall make reasonable efforts to minimize the need for employees to work make-up time. Such make-up time shall first be offered on a voluntary basis to employees capable of doing the required work; if a sufficient number of employees do not volunteer, the remaining number of employees required shall be picked in reverse order of seniority from those employees capable of doing the required work.

a. Makeup work performed on a non-scheduled workday (other than the holiday or Sunday) shall be compensated for at 1-1/2 times the regular rate of pay.

b. Makeup work performed on a scheduled workday which is a holiday, shall be compensated for at 2-1/2 times the regular rate of pay (which shall include the holiday pay).

c. Makeup work performed on a Sunday shall be compensated for at 2 times the regular rate of pay.

### 2. Family Division:

Route sales employees, requested to do make-up work on a Saturday during a week in which a paid holiday occurs, shall receive 1/5 of his or her weeks earnings for the business week in which the Saturday falls for such Saturday work (in lieu of the \$15.00 holiday pay and \$20.00 pull out pay).

### 3. Linen Supply, Flatwork, Towel, Industrial and Diaper Service Divisions:



In a plant operating six (6) days, non-commission route employees requested to make-up time lost on a holiday, either on Sunday, or on the employee's day off, shall be paid at a rate of time and one-half with a minimum of eight (8) hours, excluding the lunch period.

H. All holidays recognized as such hereunder which fall on a Sunday, shall be observed on the following Monday. A holiday shall be considered as time worked in computing overtime pay, unless the holiday falls or is celebrated on a non-scheduled workday.

#### 16. GOOD HEALTH DAY

All employees shall receive annually a day off with pay to be known as "Good Health Day"; provided proof of attendance is furnished to the Employer by the employees' physician and further provided that the time for said Health Day be mutually agreed upon between the Union and the Employer.

#### 17. BEREAVEMENT PAY

All employees in all divisions, shall, after twelve (12) months of employment, receive up to three (3) days pay for actual wages lost and up to one week unpaid leave at the employee's request in the event of the death of a mother, father, spouse, child, brother, sister, mother-in-law, father-in-law and grandparents of the employee.

#### 18. JURY DUTY

When an employee who has completed one (1) year of employment with the Employer is summoned for jury duty, he shall be compensated by the Employer for up ten (10) days in any contract year for each day he otherwise would have worked in an amount representing the difference between his basic salary including incentive and piece rate earnings for those days and the payment such employee receives for jury duty. Any employee summoned for jury duty shall furnish evidence to the Employer, upon request, that he or she reported for or performed jury duty on the days for which the employee claims compensation.

#### 19. UNION ACTIVITY

A. Stewards: It is hereby agreed that the Union may have duly accredited representatives to be known as "Stewards" in each plant, to be selected by the Union.

1. There shall be one (1) steward for each first line supervisor and at least one (1) steward per shift. The Union will notify the Employer in writing of the names of the persons selected as stewards. At least one steward in each facility shall be a driver.
2. It shall be the duty of the stewards to attempt to the best of their ability to see that the terms, provisions and intentions of the Agreement are carried out and further to handle under the provisions of Article 34 (Grievance Procedure) such grievances as are referred to them.
3. It is further agreed that stewards will, before leaving their regularly assigned work to perform such Union duties as specified herein, secure the permission of the appropriate Supervisor or Plant Manager. Such permission shall not be unreasonably denied.
4. The Employer agrees that there shall be no discrimination against stewards.

B. Union Bulletin Board: The Employer shall provide one (1) bulletin board for the exclusive use of the Union which shall be placed near the employees' time clock or in a place to be mutually agreed upon by the parties. Union notices stating the time and place of union meetings, union elections, results of union elections and appointments, union social affairs and union dues may be posted upon the union bulletin board.

#### 20. INSURANCE

A. The Employer agrees to contribute sums of money equal to a stated percentage of its payroll to the Amalgamated Service & Allied Industries Insurance Fund (Social Insurance

and Retirement) all as provided by the terms of the Supplemental Agreement attached hereto and marked "Exhibit A" and incorporated herein as though fully and at length set forth. The Employer agrees to also contribute the sum of \$4.50 per month to the ASAI Insurance Funds (Social Insurance Fund) for each of its regular family route sales commission employees who work at least one day in the month for which payments are made. Such sums shall be used to provide dental services for the spouse (if any) of any such route sales commission employee; all in accordance with a schedule of dental benefits as established by the Trustees of the Fund. Payment shall be due no later than the 10<sup>th</sup> day of the month following the month for which contributions are made.

B. The Employer agrees to contribute sums of money equal to a stated per capita contribution to the Amalgamated Service and Allied Industries Supplemental Retirement Fund, all as provided by the terms of the Supplemental Agreement, attached hereto and marked "Exhibit B". The said terms, covenants, and conditions of "Exhibit B" are incorporated herein as though fully and at length set forth.

C. Notwithstanding the provisions of said Exhibits A and B, all such contributions shall be allocated to the Social Insurance Fund.

## 21. TRANSFER OF WORKERS WITHIN THE PLANT

The Employer shall have the right to reasonably shift employees within the plant, provided that such shift does not result in a decrease in pay and provided, further that the employees so shifted will be paid no less than the established rate for the work from which they are shifted or for the work to which they are shifted, whichever is greater. If such shift is temporary or is made by reason of an employee's induction into the armed services, the employee affected shall receive his former rate of pay when restored to his former job, plus such increases, if any, as were provided subsequent to the shift of said employee. The Union shall have the right to refer to the Arbitrator the reasonableness of such shift. No transfer shall be made

in retaliation for an employee exercising rights or engaging in conduct otherwise permitted under this agreement.

## 22. RULES AND REGULATIONS

The Employer shall have the right to make reasonable rules and regulations for the conduct of the business, providing that the employees do not suffer thereby and that such rules and regulations are not inconsistent with any of the provisions of this Agreement.

Anything to the contrary contained in Article 39 hereof, and in the manner and to the extent permitted by law, it shall not be a violation of this Agreement and shall not be cause for discharge of any employee to refuse to cross a picket line of the Amalgamated Service and Allied Industries Joint Board, or to cross a picket line of any other union if such picket line has been recognized by the Manager of the Amalgamated Service and Allied Industries Joint Board.

## 23. ENGINEERS AND MAINTENANCE

A. The Employer shall not require an engineer to do anything which would be grounds for the revocation of the engineer's license.

B. The Employer shall not make any charge for tools required by maintenance employees in the performance of their duties.

C. Only engineers and maintenance employees shall operate any part of a power plant or the machinery or equipment thereof.

D. Only auto and truck mechanics and mechanics' helpers shall render any service on a vehicle. The number of mechanics' helpers shall not exceed the number of mechanics employed.

## 24. SPECIAL LEAVE FOR ORGANIZING PURPOSES

Employees covered by this contract shall be eligible for a Special Leave for union organizing purposes in the Laundry and Linen

Supply Industries. Requests for such leave shall be given in writing to management thirty (30) days before the leave is scheduled to begin. No more than one employee per Employer location may be on such Special Leave at one time. No such Special Leave may exceed one hundred eighty (180) days. Any employee on such Special Leave must be mutually agreed upon by the Employer and the Union. During such Special Leave, the Employer will continue the seniority of the employee or employees on leave and the accrual of benefits based on seniority. The Employer shall have no obligation to pay wages or fringe benefit contributions during such leave and shall receive credit for any sick leave days paid by the Union to the employee, during the Special Leave (the same to be applied against the Employer's required sick leave payments to such employee accruing during the said Special Leave).

## **25. ROUTE EMPLOYEES, CONTRACTS, SECURITY, DISCRIMINATION**

### **A. Contracts - All Divisions:**

All existing individual contracts between the Employer and the route employees shall continue in full force and effect except as to such provisions thereof as are inconsistent with the specific provisions of this Agreement, which inconsistent provisions shall be deemed null and void. The Employer reserves the right to continue to require individual contracts with present and future route employees or such other employees as come in contact with the trade of the Employer, containing the usual provisions and negative and restrictive covenants, subject however, to the provisions hereof. The Union and the Employer agree not to countenance any violation of such contracts on the part of the route employees.

### **B. Security - All Divisions:**

In the event that any route employee is hereafter required by the Employer to post cash security or indemnify the Employer against loss, the Union may require that such cash security be deposited in a special trust account subject to withdrawal upon the joint signature of the Manager of the Union and the Employer. The Employer retaining such cash

security shall pay to the respective route employees posting the security, interest at a rate not less than the prevailing savings bank rate of interest, and shall return said security that the employee may be entitled to within thirty (30) days of termination of employment.

### **C. Arbitration of Individual Agreement - All Divisions:**

The Arbitrator shall have jurisdiction to hear and determine: (1) complaints by route employees or route sales employees of discriminatory treatment by the Employer resulting in an impairment of earnings; and (2) complaints by the Employer of breaches by route employees or route sales employees of the negative covenants of their individual agreements with the Employer. The arbitration procedure established in this Agreement shall be the exclusive means for the determination of any such disputes between the Employer and the route employees or route sales employees. Such individual agreements shall be deemed modified accordingly.

### **D. Reduction, Elimination, and Consolidation of Routes:**

#### **1. Linen Supply, Flatwork, Industrial and Diaper Service Divisions:**

If the gross volume of business of the route of a route sales employee requires the route sale employee to regularly perform overtime work, the Employer may reduce said volume of business to the extent necessary to eliminate overtime work, but if it reduces said volume to a point where the route sales employee affected does not have a full week of work, it shall pay said route sales employee not less than the commission the employee would have received if said volume of business had been reduced only to the extent necessary to eliminate the overtime work. The Employer shall not completely eliminate or consolidate any route

or routes, involving the discharge of a route sales employee without the prior mutual agreement of the parties. The Arbitrator shall have the right to hear and determine disputes concerning the reduction of a route sales employee's earnings resulting from the rearrangement of routes.

2. Diaper Service Division:

- a. The minimum weekly wage herein provided for diaper routes is no indication of the business to be served on such routes and the parties recognize that the operation of routes at or near the minimum is economically unsound. Should a diaper service route remain at or below the minimum for a period of four (4) weeks, steps shall be taken to correct the situation. This Article is not to apply to the slow period from June 1<sup>st</sup> to September 1<sup>st</sup>.
- b. When a diaper route is split, the route sales employee shall be guaranteed the earnings of the route for not less than eight (8) weeks.

3. Family and Wholesale Divisions:

- a. The Employer shall not eliminate or consolidate any routes without the consent of the Union. In the event a dispute arises as a result of a discharge of a family route sales employee by reason of consolidation, said dispute shall be submitted to the Arbitrator under this Agreement for final and binding determination.
- b. It is accepted in principle that any family laundry route on which a route sales employee earns less than \$250.00 per week under normal conditions, shall be deemed a sub-standard and economically unsound route and shall give rise to a grievance on the part of either party. In the event that such grievance cannot be adjusted, it may be submitted to the Arbitrator and the Arbitrator shall be empowered to issue an award reorganizing the route.

E. Special Provisions- Route Employees, Route Sales Employees, Delivery Helpers:

1. Family and Wholesale Divisions:

- a. Theft  
The Employer shall be responsible for all collections lost through holdup or theft provided the route employee reports the same immediately to the police.
- b. Change of Service  
In case of change of service, new services, or elimination of service, route employees shall be guaranteed their average earnings based on the (12) twelve weeks preceding such change, addition or elimination for eight (8) weeks thereafter. If the change, addition or elimination shows a continuing loss to the route employee, the Union shall endeavor to adjust the matter with the Employer. If no Agreement is reached, the matter shall be referred to the Arbitrator for determination.
- c. Commission on Credit Slips.  
Route sales employees shall receive commission on credit slips and checks given to customers by the Employer for loss or damage, and used by customers in part or full payment of any bill for services rendered.
- d. Equalization of Work.  
The Employer shall equalize the work of the route employees throughout the five workdays, Monday through Friday.
- e. Seniority.  
In the event of a route vacancy, the route sales employees with the greatest seniority may submit bids for such route. The Employer and the Union shall jointly determine who is to fill the vacancy.
- f. C.O.D. Deliveries.  
The Employer may not compel route employees to extend credit. The C.O.D. policy and method of collections heretofore practiced in the industry shall continue without modification.



2. Linen Supply, Flatwork, Towel, Industrial and Diaper Service Divisions:

- a. In bidding for open commission diaper routes, seniority shall govern, provided, however, that the Employer's business is not adversely affected thereby.
- b. When a diaper route is open because of illness or vacation, preference shall be given to the route rider with the greatest seniority, provided, however, that the Employer's business is not adversely affected thereby.
- c. If a deduction is made from a diaper route sales employee's pay as a result of absence from work on any scheduled working day, it shall be calculated on the basis of one-fifth of the previous week's earnings.
- d. When a diaper route sales employee who extends credit to a customer pays the full bill for such a customer, he shall receive his full commission for such a customer.
- e. When a diaper route sales employee is authorized by the Employer to extend credit to a customer and the bill is not collected, the diaper route sales employee shall be paid his full commission for such customer.
- f. Diaper route sales employees shall not be required to count soiled diapers, except as herein provided.
- g. The Employer shall use reasonable efforts to convince its customers to bag all sorted merchandise and to place bags in a consistent location for pick-up.
- h. The Employer shall use reasonable efforts provide route employees with clean bags on a daily basis.
- F. **Maintenance of Trucks and Vehicles - All Divisions:**  
The Employer shall maintain the trucks and vehicles in safe and efficient condition.

G. **Double Parking Tickets - All Divisions:**

The Employer shall pay all double parking tickets, if, but only if, (i) the double parking is authorized by the Employer, and (ii) the tickets are turned in by the driver to the Employer no later than one (1) working day after issuance.

H. Whenever practical, the Employer shall employ only regular, full-time Driver Helpers. The Employer may employ temporary Driver Helpers only when the use of regular full time Driver Helpers is clearly impractical.

I. Route Jumpers working on commission routes shall receive the commission of the routes to which they are assigned for the day, or Jumper's pay, whichever is greater.

J. Route Helpers driving any day at the request of the Employer, shall receive the applicable Driver's rate for that day.

26. **PREVIOUS WORKING CONDITIONS**

Any customs, working conditions, or practices existing at the time of the execution of this Agreement more favorable to the employees or the Union than the provisions of this Agreement, shall be continued.

27. **FEDERAL, STATE, MUNICIPAL LAWS, ORDINANCES, RULES AND REGULATIONS**

The Employer agrees to comply with all Federal, State, and Municipal laws, ordinances, rules and regulations covering the workers in the industry; to grant the employees all benefits provided for by said laws, ordinances, rules and regulations.

The applicable laws, ordinances, rules and regulations are made part of this Agreement as though fully and at length set forth herein. The Union shall have the right to examine all books and records of the Employer to ascertain whether the Employer is complying with said laws, ordinances, rules and regulations.

## 28. EMPLOYER NOT TO DO PRODUCTIVE WORK

No Employer or person having any proprietary interest in the Employer such as an officer, director or partner, shall perform productive or delivery work, except as provided in Article 1(B).

## 29. MOVING

In the event that the Employer moves one or more of its establishments to another location, this Agreement shall continue in full force and effect with reference to such Employer for all its establishments. In the event of such move, if the transferred employee is required to pay added fare, the employee shall be compensated by the Employer for such added traveling expenses. No Employer whose business has one or more branches shall permanently transfer any employees from one branch to another without prior consultation with the Union.

## 30. MILITARY SERVICE

In the event that an employee has enlisted or hereafter enlists, or has been or is conscripted into the armed forces of the United States, or has been or is called into service as a member of the National Guard or Army, Navy or Marine Reserve, the employee shall, upon discharge from service, be reinstated to the employee's former position with the Employer with all rights and privileges enjoyed by the employee at the time of entrance into service and such further rights and privileges as are in effect under the Agreement between the Union and the Employer in force at the time of reinstatement. The Employer shall have the right to discharge any person hired to replace the reinstated employee.

## 31. HEALTH AND SAFETY

### A. General

The Employer shall make reasonable provisions to assure the safety and health of its employees during their hours of work. The Manager of the Union shall have the right to designate a representative to make inspections of the Employer's plant and trucks for the purpose of ascertaining whether the Employer is in compliance with such laws, ordinances, rules and regulations.

The Union agrees to cooperate with the Employer to ensure that all supervisors and associates comply with such reasonable rules, regulations and practices as may be necessary to provide safe, sanitary, and healthful working conditions.

Both the Union and the Employer recognize that there are specific obligations under Federal, State and local standards or guidelines including those addressing hazard communications, lockout/tagout, and bloodborne pathogens. Employees shall be provided with applicable safety and health information.

### B. Protective Equipment:

The Employer shall make available appropriate personal protective equipment at no cost to the employee except in situations involving intentional damage or negligence. Appropriate respiratory protection will be made available to all continuous roller towel employees.

### C. Protection from Heat Stress

The Employer shall provide an adequate number of clean drinking fountains or bottles with cool water and clean cups to allow easy access by employees for frequent drinking. In hot environments the Employer shall provide a drink supplement (Gatorade) in adequate quantities to last all day. The Employer shall take all reasonable measures to review reducing heat exposure including exhaust ventilation, fans, air cooling, coverage of steam and other hot equipment, and will consider any recommendations provided by the Safety and Health Committee.

### D. Ergonomics Program

The Employer shall comply with the OSHA ergonomics regulations promulgated in November 2000.

### E. Sanitation

Restrooms shall include appropriate lighting, mirrors, floor mats and will be stocked with all necessities. The restrooms will be kept free of clutter and maintained in a sanitary condition. The rest rooms will be open during working hours, lunch and rest periods, unless temporarily closing is necessary for repair, cleaning, or remodeling. Handwashing facilities will be made accessible to employees.

## F. Protection from Bloodborne Pathogens:

- a) Protective Equipment For employees with potential occupational exposure, such as skin contact, to blood or other potentially infectious materials, the Employer shall provide, appropriate personal protective equipment. This shall include (but is not limited to) gloves, gowns, coats, face shields or masks and eye protection. Personal protective equipment will be considered "appropriate" only if it does not permit blood or other potentially infectious materials to pass through to or reach the employee's clothes, skin, eyes, or mouth, under normal conditions of use. The Employer shall repair or replace personal protective equipment as needed to maintain its effectiveness, at no cost to the employee, except in cases of intentional damage or negligence. Disposable (single use) gloves such as surgical or examination gloves, shall be replaced as soon as practical when contaminated or as soon as feasible if they are torn, punctured, or when their ability to function as a barrier is compromised.

- b) Vaccinations The company shall offer the Hepatitis B vaccination series to all employees with potential occupational exposure to blood within ten (10) working days of initial assignment, unless the employee has previously received the complete Hepatitis B vaccination series, antibody testing has revealed that the employee is immune, or the vaccine is contraindicated for medical reasons.

## G. On-the-job Injury

All injuries no matter how minor must be reported by the employee to his/her immediate supervisor, immediately upon occurrence.

## H. Joint Safety and Health Committee

A Joint Safety and Health Committee ("Committee") will be established by the Employer and the Union, composed of three (3) members of the bargaining unit selected by the Union and up to three (3) members of management selected by the Employer. The Committee shall be organized to provide assistance

in identifying and eliminating potential safety hazards throughout the facility. The General Manager or his/her designee will coordinate the meetings of the Committee; set agenda with input from members; assist with resources and technical assistance; and closely monitor all documentation including meeting minutes, activities and committee recommendations to ensure appropriateness, effective resolution, and compliance with applicable laws, regulations, code provisions, policies and/or procedures. This Committee shall meet at least once a month and will make a monthly plant safety tour once every two months. Additionally, members shall become familiar with production processes and working conditions and will make recommendations to management to improve safety and health in the workplace. The Employer will consider all the recommendations from the Committee in good faith.

## I. Safety and Health Related Training

The Employer shall provide job safety and health related training as required by Federal, State, and Local regulations. Such training shall take place at intervals that comply with the applicable regulation or standard.

- I. It shall be the obligation of all employees to wear and / or utilize appropriate protective equipment provided hereunder when there is a bona fide health and safety requirement that such equipment be worn and provided that there is no bona fide medical reason that the employee can not wear or utilize such equipment.

## 32. OTHER UNION AGREEMENTS

The Employer shall give two weeks written notice to the Union of intention to engage in any work in any division of the laundry industry other than that in which it is presently engaged, including but not limited to family, wholesale, linen supply, flatwork, diaper service, home linen supply, dry cleaning, fur storage, rug storage or hand laundry work.

In the event that any Employer becomes engaged in any such division of the laundry industry, other than that in which it is presently engaged, all provisions of the Agreement now or hereafter in effect

between the Union and the employees shall forthwith become applicable to all employees, and where applicable it shall include the requirements of the employment of a wholesale driver operating a vehicle exclusively used to make pick-ups and deliveries from such wholesale accounts. Any violation of this Article shall be referred to the Arbitrator for determination.

### 33. DISCHARGE AND DISCIPLINARY ACTION

A. No employee will be disciplined or discharged except for just cause. The Employer will promptly advise the Union, with a copy to the employee, of any discipline or discharge within ten (10) working days after it has knowledge of the action that necessitated the discipline. In the event the Union claims the discipline or discharge is unjust, the grievance may be referred directly to Step 3 of the grievance procedure within ten (10) working days of the occurrence of the dispute. If an employee is found to have been discharged or disciplined without just cause such employee shall be reinstated with pay for lost time, if any, and with full seniority.

B. Disciplinary Meetings Any employee who is required to attend a disciplinary interview or investigation that might lead to discipline, shall have the right to have a Union representative accompany him. Written warnings issued to employees for lateness or absenteeism will become void after six (6) months from date issued and may not be used as a basis for discharge or disciplinary action after becoming void.

### 34. GRIEVANCE PROCEDURE

A. Procedures herein shall be the exclusive means for the determination of all disputes, complaints, controversies, claims or grievances whatsoever concerning the meaning, application, performance or operation of any provision of this Agreement.

B. Should a grievance arise between the Employer, Union, or employee, such grievance shall be taken up for settlement under the following procedures:

Step One: The grievance shall be verbally presented by the employee involved and the Steward, where requested by the employee, to the employee's supervisor within ten (10) working days of when the employee first had knowledge of the facts which gave rise to the grievance.

Step Two: If no satisfactory settlement is reached in Step One, the grievance shall be reduced to writing by the employee, Steward and/or Business Agent within fifteen (15) days of the completion of Step 1. The Employer shall provide a written response to the grievance within five (5) days.

Step Three: If the Union is not satisfied with the written response, the Union shall notify the Plant Manager that it is not satisfied with the Employer's written response to the grievance within ten (10) working days of the receipt of the Employer's response. A meeting shall be held, within ten (10) days of the receipt of the Union's submission to the Plant Manager, between the employee, Steward, Plant Manager, and any other necessary representatives concerning the grievance. Within seven (7) days after the meeting with the Plant Manager, the Employer shall provide a written response to the grievance.

Step Four: Either the Employer or the Union may appeal to arbitration any grievance that is not settled or adjusted pursuant to the above procedure by filing a written request for arbitration within ten (10) working days thereafter.

C. Should the Employer have a grievance against the Union or an employee, the above four steps shall be followed, except that the parties shall be deemed reversed for the purposes of steps one, two and three.

D. Subject to the provisions of Article 19, stewards shall be paid by the Employer for time reasonably spent during their regularly scheduled working hours in investigating, settling, presenting and arbitration of grievances under this Article. Employees shall be paid for time spent

in any meetings with representatives of the Employer when requested by the Employer.

35.

#### ARBITRATION

- A. The parties hereto designate Philip Ross and Beverly Gross as the Arbitrators under the terms of this Agreement. Said arbitrators shall act on a rotating basis to hear the arbitrations brought under this Agreement and shall designate the location of the hearing. Daniel Brent and Robert Light are designated as substitute arbitrators in the event of the unavailability of Philip Ross and Beverly Gross.
- B. Any and all complaints, grievances or disputes arising between the parties hereto under, out of, or in connection with or in relation to this Agreement or in the interpretation, performance, termination or any alleged breach thereof, shall be forthwith referred for arbitration and final determination to the Arbitrator. The Arbitrator is empowered to include in the award mandatory and injunctive relief and to assess damages including interest. Any specific reference in any provision of this Agreement for arbitration shall not be construed as a limitation or a waiver of arbitration with respect to any and all complaints, grievances or disputes arising out of any other terms of this Agreement where no specific reference is made.
- C. The parties consent that any papers, notices or process including subpoenas necessary or appropriate to initiate or continue an arbitration hereunder or to enforce or confirm an award may be served by ordinary mail directed to the last known address of the interested parties or their attorneys. The service of any other notices that may be required under the Civil Practice Law and Rules is hereby expressly waived.
- D. All determinations, decisions and awards shall be final, conclusive and binding upon all the parties hereto, their heirs, executors, administrators, assigns, or successors in interest and upon any Employer and employee covered by this Agreement. The law of the State of New York shall

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apply in the enforcement of this Agreement, except as provided otherwise herein.

- E. The Arbitrator may call a hearing on at least (24) hours notice in writing to the Employer and the Union to appear at any hearing held by the Arbitrator in connection with any dispute.
- F. The parties hereby expressly waive the oath of the Arbitrator and consent that the Arbitrator may proceed with the hearing on the submission.
- G. In the event that a party fails to appear before the Arbitrator after the notice aforesaid, the Arbitrator is authorized to proceed with the hearing and may decide the matter in dispute upon the testimony adduced by the party appearing at such hearing. The Arbitrator shall decide any dispute submitted to the Arbitrator within ten (10) days after submission, except in discharge cases, where the decision shall be rendered within one week. The failure of the Arbitrator to render a decision or award within the aforesaid prescribed time, shall not affect the validity of said award. All decisions of the Arbitrator shall be effective as of the date the decision is rendered except as otherwise provided in this Agreement.
- H. The procedure established in this Agreement for the adjustment of disputes shall be the exclusive means for determination of such disputes, including strikes, stoppages, lockouts, and any and all claims, demands and actions arising therefrom except as expressly provided otherwise in this Agreement. No proceeding or action in a court or law or equity or administrative tribunal shall be initiated other than to compel arbitration and to enforce an award.
- I. This paragraph shall constitute a complete defense and ground for a stay of any action or proceeding instituted contrary thereto.
- J. In the event the Employer fails to abide by an award of the Arbitrator, the Union may take such other action as it

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deems appropriate notwithstanding the provisions of Article 39 or any other Article.

- K. The expenses of the Arbitrator shall be paid by the parties hereto in such amounts and in such manner as the parties have agreed. In the event the Employer fails to make the agreed upon payment, the Union may strike or take such action as it deems appropriate, irrespective of any other provision of the Agreement.

### 36. SEXUAL HARASSMENT

The Union and the Employer recognize the problem of sexual harassment in the workplace and are committed to ending it. Sexual harassment shall be defined as: unnecessary physical contact, touch or patting, suggestive and unwelcome remarks, jokes, comments about appearance and deliberate verbal abuse, leering and compromising invitations, use of pornographic pictures at the workplace, demands for sexual favors and physical assault. Grievances under this Article will be handled with all possible speed and confidentiality. In settling the grievance, disciplinary action may be taken against employees (both bargaining unit and non-bargaining unit) and supervisors who engage in any activity prohibited under this Article.

### 37. REAL PARTY IN INTEREST

It is mutually agreed that the Union is the real party in interest under the terms of this Agreement with respect to the proper enforcement of any of its provisions, and no individual member of the Union may take any action with reference to any subject matter covered by this Agreement without the consent of the Union. No member of the Union shall have the right to institute any legal proceeding in any court or before any administrative tribunal against an Employer on account of any matter directly or indirectly arising out of this Agreement or for the alleged breach or threatened breach thereof, without the written consent of the Union. No Employer, who is a member of an Association signatory to this Agreement, shall have the right to institute any legal proceeding in any court, which might otherwise be maintained under the provisions of this Agreement against the Union or any member thereof on account of any matter directly or indi-

rectly arising under this Agreement or for the alleged breach or threatened breach thereof without the written consent of the Association of which the Employer is a member. Anything to the contrary notwithstanding, nothing in this Article shall be construed as a modification of the provisions of this Agreement governing the submission of complaints, grievances, and disputes to arbitration and the determination thereof.

### 38. PROHIBITION OF LAYOFFS BECAUSE OF TRANSFER OF WORK

The Employer may not lay off an employee because of a transfer of work or the threatened transfer of work from its present plant to any other plant without the consent of the Union. In the event that the Union refuses to consent to such a layoff, the Employer may submit the matter to arbitration for determination pursuant to the arbitration provisions contained in Article 35. Anything to the contrary notwithstanding, the Union may promulgate such reasonable rules and regulations governing the transfer of work affecting employees of the Employer from and to whom the work is transferred for the purpose of promoting and furthering the security and tenure of employees, provided, however, that if an Employer objects to such rules and regulations, such objection shall constitute a dispute and shall be subject to arbitration in accordance with the procedure in Article 35.

### 39. STRIKES, LOCKOUTS AND STOPPAGES

- A. This Agreement provides for an orderly adjustment of all matters in dispute between the parties. It is agreed that strikes, lockouts, sympathy strikes, and stoppages of work are prohibited. In the event, however, of an alleged violation of Articles 6, 20, 24 and 35, the Union shall be free, upon the authorization of its Manager, to take such action as it deems appropriate.
- B. In the event the arbitration provisions contained in this Agreement shall become null and void as provided in Article 35, the Union shall be free to take such action as it deems appropriate, in the event of any grievance, complaint or dispute which may arise.

### 40. LAYOFFS AND SENIORITY

#### 42. PARTIES BOUND

This Agreement shall be binding upon the parties hereto, their heirs, successors, administrators, assigns and purchasers of all or part of the interest of the Employer herein. It shall likewise remain binding upon the Employer, his heirs, successors, administrators and assigns in the event that it moves, transfers, sells or combines with any other laundry.

#### 43. SEPARABILITY

If any provision or part thereof of this Agreement is in conflict with any applicable Federal or State Law or regulation, such provision shall be deemed to be deleted from this Agreement or shall be deemed to be in effect only to the extent permitted by such law or regulation. In the event that any provision of this Agreement is thus rendered inoperative, the remaining provisions shall nevertheless remain in full force and effect.

#### 44. UNION CONVENTIONS

- A. Leaves of absence shall be granted, upon request, to not more than two employees in any one plant (except not more than one employee in any plant with 30 or less employees) for the purpose of attending a National Union Convention for no longer than five calendar days.  
Not more than one such convention shall be eligible during the life of this Agreement for this benefit.
- B. Four weeks advance notice shall be given to the Employer with respect to any such requested leave of absence.
- C. Employees granted such leaves of absence shall be paid their normal rate of pay while on such leave for days that they would have otherwise worked, and in the event that a piece rate is used to calculate the earnings of the employee, that employee's rate of pay shall be the average daily rate of pay earned by the employee during the preceding two weeks, and notwithstanding any other provision of this Collective Bargaining Agreement, employees granted such leaves shall be deemed to be employed and at work for all

Seniority shall govern in cases of layoff and choice of vacation period. The right of the Employer to lay off permanent employees shall be exercised only in accordance with the grievance procedure in Article 34 and 35. In case of a promotion, the Union shall be notified before the promotion is made.

Shop Chairpersons shall have super seniority in cases of layoff and in choice of vacation.

#### 41. MERGER, CONSOLIDATION, SALE OR CLOSING

- A. In the event of the merger, consolidation, sale in whole or in part, or closing of the Employer's business, the Employer, its successor or purchaser, shall be jointly and severally responsible for any monies or benefits then due the employees. The successor or purchaser shall be bound by the terms, covenants and conditions of this Agreement.
- B. If an employee is laid off as a result of merger, consolidation, sale in whole or in part, or the closing of a plant, the employee shall be entitled to severance pay computed as follows:
  - i. Under five (5) years of continuous employment, no severance pay.
  - ii. Thereafter, one (1) day for each year of continuous employment (excluding the first five (5) years thereof), but in no event to exceed twenty (20) days.
  - iii. For the purpose of severance pay only, there shall be no portability of continuous employment after payment has been received by the employee.
- C. The provisions of this article shall not be construed to apply to an employee who shall continue to be employed by the successor Employer, without loss of seniority, for at least six (6) months after the completion of any merger, consolidation or sale.

purposes of benefit, vacation, sick leave, seniority and any and all other entitlement calculations and accumulations.

#### 45. RESPECT AND DIGNITY

The Employer and the Union agree that each employee and representative of the Employer should be treated with respect and dignity. Verbal abuse, threats, or harassment by managers or supervisors will not be tolerated. Discipline of employees shall not be administered in front of other bargaining unit employees, except in those cases (i) where the employee requests a witness or Union representative or (ii) where necessary to protect the immediate personal safety or property of employees or the Employer. Discipline shall be administered in a professional manner. All acts of disrespect shall be subject to the grievance and arbitration procedure.

#### 46. UNIFORMS

The Employer shall offer a uniform program at each location. Its implementation shall be decided by mutual agreement. The uniforms will bear a UNITE! emblem and be manufactured and laundered in shops represented by UNITE! It shall be the obligation of all employees to wear uniforms provided hereunder.

#### 47. PRINTING/TRANSLATION OF AGREEMENT

The Employers and the Union shall bear fifty (50) percent of the cost of the printing and translation of this Agreement in English and Spanish. The Union shall endeavor to require additional signing employers to contribute to the Employer's said fifty (50) percent share.

#### 48. RECOGNITION OF OTHER UNITS

The Employer will recognize the Union as the exclusive legal collective bargaining agent for any unorganized bargaining unit of the Employer in which the Union obtains and demonstrates that it has authorization cards from a majority of the employees in that unit designating it as the exclusive collective bargaining agent. Upon

notice from the Union, the Employer shall agree to a card check by a neutral third party mutually agreeable to the Employer and the Union. The Employer, its supervisors and other agents shall remain neutral during any such organizing campaign.

Within ten (10) days of opening or acquiring a new facility, the Employer shall provide to the Union notice and names, addresses, job classifications and, where available, telephone numbers of all employees in the unorganized units.

#### 49. ETHNIC AND CULTURAL DIVERSITY

The parties recognize that many recent immigrant workers are employed by the Employer, and are a vital element to the success of the facility. While English is the primary language of the workplace, the parties respect the right of all employees to use the language of their choice in the workplace, and the Employer recognizes its obligation to provide all notices, announcements, training material etc., in the appropriate language(s) represented by a material number of employees in the Employer's workforce.

The Employer agrees to cooperate with the Union in the development of an English as a second language program. The program will incorporate material that will help employees to meet citizenship test requirements as well as material to help them with work-related terms and conditions. The program will be conducted at a mutually agreeable location.

In the event that an employee expresses that he or she is experiencing difficulty understanding English in a situation involving a dispute on the shop floor, a possible grievance, possible confusion about work duties and responsibilities, or necessary clarification of questions arising out of this Agreement, he may request the assistance of a translator of his choice, as long as such translator is on the premises.

#### 50. PROTECTION OF IMMIGRANT WORKERS

A. Discharge or Suspension of Employees based on information regarding their immigration status and / or citizenship status.

1. In the event the Employer is legally required to suspend or discharge an employee with one (1) year of service, on account of information and/or documentation obtained concerning his/her immigration or citizenship status, the Employer shall provide any such suspended or discharged employee with one (1) year period in which he may be reinstated to employment upon the presentation of documentation and/or information establishing his right to be employed by the Employer, provided such position has not been eliminated or is on layoff; and provided that this paragraph shall be subject to the applicable seniority, layoff or recall from layoff provisions of this agreement.
2. Upon his reinstatement, any such employee shall be granted the seniority held by the employee on the date of her/his suspension and/or discharge.
- B. In the event that the Employer is served with a validly executed Search or Arrest warrant, the Employer shall take the following action: To the extent legally possible, arrange for a questioning of employees to occur in as private a setting as possible in the workplace.
- C. The Employer shall grant employees excused absences where given one week's prior notice to attend any appointments scheduled by the INS or U.S. Department of State with respect to immigration or citizenship status of the employee, spouse, child or parent. The Employer may require proof of the appointment and proof of the family relationship.
- D.
  1. The Employer shall not request information or documents from workers or applicants for employment as to their immigration status except as required by law.
  2. The Employer shall not disclose confidential information concerning workers to any person or government agency except as required by law or in response to the lawful directive of such agency.

Confidential information includes names, addresses, and social security numbers. Should an INS agent demand entry into the Employer's premises or the opportunity to interrogate, search or seize the person or property of any Employee, then the Employer shall insist that a search warrant be produced and shall as soon as is reasonably practical, notify the Union by telephone to the Union's office.

3.

## 51. PHYSICAL PLANT

In any plant first acquired by the Employer after November 27, 2000:

- A. Lunch Room: The Employer shall provide a clean, sanitary lunch area with sufficient room for all employees or operate under a split lunch system so that all employees eating during a single lunch period have an individual lunch space. The lunch area shall be used for breaks, meals, meetings and conferences only.
- B. The Employer shall provide each employee with a locker or other clean, secure space for the employee to use for personal effects.

## 52. TERMINATION

This Collective Bargaining Agreement shall be effective November 28, 2000 and shall continue in full force and effect through November 27, 2003, and shall be automatically renewed from year to year thereafter, unless sixty (60) days prior to the expiration date of this Collective Bargaining Agreement or any renewal thereof, notice in writing by Certified Mail is given by either party to the other of its desire to propose changes in this Agreement or of its intention to terminate the same, in either of which events, this Agreement shall terminate on the expiration date next following said notice.



(Name of Firm)

By:

(Name and Title)

Signature

Amalgamated Service and Allied Industries  
Joint Board, UNITE, AFL-CIO, CLC.

By:

Wilfredo Larancuent, Manager

# EXHIBIT A

SUPPLEMENTAL AGREEMENT dated as of November 28, 2000, between (hereinafter referred to as the "Employer") and the Amalgamated Service and Allied Industries Joint Board, UNITE, AFL-CIO, CLC., (hereinafter referred to as the "Union").

## WITNESSETH:

WHEREAS, the Employer and the Union have executed a Collective Bargaining Agreement dated as of November 28, 2000 (herein called the "Collective Bargaining Agreement"), which is now in full force and effect; and

WHEREAS, as part of the consideration for the execution or renewal of the Collective Bargaining Agreement by the Union, the Employer agreed to contribute sums of money equal to a stated percentage of its payroll to a fund or funds to be used to provide retirement benefits, life, accident and health insurance, medical care, hospitalization and other insurance benefits to eligible employees employed by contributing Employers in "Industries," including the Laundry Industry, under the jurisdiction of the Union; to provide an educational assistance program for eligible employees and eligible children of said employees; provide hospitalization and/or medical care for the families of such employees and to provide benefits upon their retirement to eligible employees of the Amalgamated Service and Allied Industries Joint Board, UNITE, AFL-CIO, CLC., and the Amalgamated Service and Allied Industries Insurance Fund for whom contributions are made to the Amalgamated Service and Allied Industries Insurance Fund, all of whom are part of the group embraced within the general plan in the said Industries, including the Laundry Industry, and medical care and hospitalization insurance to such eligible employees who have retired and their spouses; and to execute a Supplemental Agreement in the form of this Agreement providing for such contributions and the application thereof; and

WHEREAS, the Employer has heretofore entered into one or more prior Supplemental Agreements with the Union for the purpose of providing funds for certain of the above described benefits, and

WHEREAS, it is the intention that the within Supplemental Agreement shall supersede all prior Supplemental Agreements above referred to from and after November 28, 2000;

NOW, THEREFORE, in consideration of the premises, the Union and the Employer agree that the Collective Bargaining Agreement



shall be supplemented by adding thereto the following provisions:

1. The term "employees of the Employer" as used in the Supplemental Agreement means all of the employees of the Employer within the collective bargaining unit fixed by the Collective Bargaining Agreement, including employees during their trial period.
2. This Supplemental Agreement shall supersede all prior Supplemental Agreements herein above referred to, from and after November 28, 2000 provided, however, that all sums of money paid or payable by the Employer under any prior Supplemental Agreement to the Trustees designated in the Agreement and Declaration of Trust which accompanied, and was made part of, said prior Supplemental Agreement (insofar as any part of such sums of money so paid by the Employer to said Trustees have not been expended or applied by said prior Supplemental Agreements and Agreement and Declaration of Trust) shall be applied by the said Trustees to the purposes set forth and provided for in said prior Supplemental Agreements and Agreement and Declaration of Trust, and subject to the provisions therein contained.
3. The Employer shall pay to the Trustees (hereinafter called the "Trustees") designated under the Agreement and Declaration of Trust as most recently amended (a copy of which Agreement and Declaration of Trust as thus amended has been made available to the Employer and approved by the Employer), the terms and provisions of which Agreement and Declaration of Trust are herein specifically incorporated by reference, sums of money determined as follows:

Effective January 1, 2001, the Employer shall pay to the Trustees of the Amalgamated Service and Allied Industries Insurance Fund, 10% of the total gross earnings, prior to payroll deductions, payable by the Employer to the employees of the Employer for the preceding pay period. Effective January 1, 2002, the Employer shall pay to the Trustees of the Amalgamated Service and Allied Industries Insurance Fund, 11% of the total gross earnings, prior to payroll deductions, payable by the Employer to the employees of the Employer for the preceding pay period.

All of the foregoing sums shall be administered and expended by the

Trustees pursuant to the provisions of the aforesaid Agreement and Declaration of Trust for the purpose of providing benefits upon retirement because of old age, life, accident and health insurance, and such other medical care and hospitalization and other insurance benefits, as the Trustees may reasonably determine, to eligible employees employed by the Employer, eligible employees employed by other contributing Employers in the Industries including the Laundry Industry, under the jurisdiction of the Union, to provide educational assistance for eligible employees and eligible children of said employees; to provide benefits upon their retirement to eligible employees of the Amalgamated Service and Allied Industries Joint Board, UNITE, AFL-CIO, CLC., and the Amalgamated Service and Allied Industries Insurance Fund for whom contributions are made to the Amalgamated Service and Allied Industries Insurance Fund, all of whom are part of the group embraced within the general plan in the said Industries, including the Laundry Industry, and also to provide medical care and/or hospitalization insurance to such eligible employees who have retired and their spouses.

4. The Arbitrator also shall have the authority, in such cases as he shall deem proper, to order the Employer to pay all insurance and related claims to the extent of the Schedule of Benefits established from time to time by the Trustees which arise during any period of suspension or cancellation of the insurance coverage caused by non-payment by the Employer of the required contribution to the Fund and which claims remain unpaid because of such non-payment. No suspension or cancellation shall become effective unless ten (10) days prior written notice shall be given the Employer.
5. The Employer shall furnish to the Trustees, upon request, such information and the Trustees may request reports in the performance of their duties under the Agreement and Declaration of Trust. The Trustees, or any authorized agent or representative of the Trustees shall have the right at all reasonable times during business hours to enter upon the premises of the Employer and to examine and copy such of the books, records, papers and reports of the Employer as may be necessary to permit the Trustees to determine whether the Employer is fully complying with the provisions of paragraph 3.
6. No employee or member of the family shall have the option

to receive instead of the benefits provided for by any of the Agreement and Declaration of Trust any part of the contribution of the Employer. No employee shall have the right to assign any benefits to which he may be or become entitled under the Agreement and Declaration of Trust or to receive a cash consideration in lieu of such benefits either upon termination of the Trust therein created, or through severance of employment or otherwise.

7. A. This Supplemental Agreement and the Collective Bargaining Agreement and Declaration of Trust as amended shall be construed as a single document, and all of the provisions for the administration and enforcement thereof (including provisions for the arbitration) shall apply to the administration and enforcement of this Supplemental Agreement.

B. In the event that the Union receives written notice from one or more of the Trustees, designated by the Trustees for that purpose, that the Employer has failed to pay in full any sum due the Trustees under paragraph 3 and that such failure has continued for five (5) days, the Union may direct its members to discontinue work in the plant of the Employer and to discontinue work upon laundry being processed for the Employer by processors until all sums due from the Employer under paragraph 3 above have been paid in full.

The remedy provided for in this sub-paragraph shall be in addition to all other remedies available to the Union and the Trustees and may be exercised by the Union, anything in the Collective Bargaining Agreement to the contrary notwithstanding. Payment by the Employer under protest shall be without prejudice to its right to contest the correctness of the Trustee's demand by arbitration.

- C. The Trustees, in their own names as Trustees, may institute or intervene in any proceeding at law, in equity, in bankruptcy or arbitration proceedings for the purpose of effectuating the collection of any sums due to them from the Employer under the provisions of paragraph 3.

8. The provisions of this Supplemental Agreement shall re-

main in full force and effect for the full term of the Collective Bargaining Agreement and of any extensions or renewals thereof but shall terminate and come to an end with the Collective Bargaining Agreement or any extension or renewal thereof, or prior thereto by an instrument in writing executed by the majority of the members of the Advisory Committee provided for in the Agreement and Declaration of Trust and by the Union.

9. The primary purpose of this Supplemental Agreement and the Agreement and Declaration of Trust as amended being to provide a practical plan of benefit for employees of contributing Employers upon their retirement because of old age, and life, accident and health insurance, medical care, hospitalization and other insurance benefits to said employees and their families, and to provide an educational assistance program for eligible employees and children of said employees; it is understood that the form of the Plan, and of this Supplemental Agreement and of the aforesaid Agreement and Declaration of Trust, shall not give rise to a literal or formal interpretation or construction; such interpretation or construction shall be placed on this Supplemental Agreement, and the said Agreement and Declaration of Trust, as will assist in the functioning of the Plan for the benefit of employees and their families regardless of form.
10. In no event will the Employer be entitled to the return of any part of any contribution made hereunder.
11. Regardless of the date on which the within Supplemental Agreement shall be executed, the within Supplemental Agreement shall be effective as of November 28, 2000, with the same force and effect as if it had been actually executed on that date.
12. Neither the execution of this Agreement nor any provision herein contained, or contained in any other Agreement effecting the same, shall be deemed to release the Employer from any contribution or contributions provided for in any prior Agreement or Agreements, and which have become due and payable to the Trustees referred to in any such prior Agreement or Agreements prior to November 28, 2000 and not yet paid to such Trustees.

IN WITNESS WHEREOF, the parties hereto have caused this Supplemental Agreement to be executed by their duly authorized representatives effective upon the day and year first above written.

(Name of Firm)

By:

(Name and Title)

Signature

Amalgamated Service and Allied Industries  
Joint Board, UNITE, AFL-CIO, CLC.

By:

Wilfredo Larancuent, Manager

# EXHIBIT B

SUPPLEMENTAL AGREEMENT dated as of November 28, 2000 between (hereinafter referred to as the "Employer") and the Amalgamated Service and Allied Industries Joint Board, UNITE, AFL-CIO, CLC, (hereinafter referred to as the "Union").

## WITNESSETH

WHEREAS, the Employer and the Union have executed a Collective Bargaining Agreement dated as of November 28, 2000, (hereinafter called the "Collective Bargaining Agreement"), which is now in full force and effect; and

WHEREAS, as part of the consideration for the execution or renewal of the Collective Bargaining Agreement by the Union, the Employer agreed to contribute sums of money equal to daily per capita contribution to a fund to be used to provide retirement benefits to eligible employees employed by contributing Employers in "industries," including the Laundry Industry, under the jurisdiction of the Union and to eligible surviving spouses of said employees and to execute a Supplemental Agreement in the form of this Agreement providing for such contributions, and the application thereof.

NOW, THEREFORE, in consideration of the premises, the Union and the Employer agree that the Collective Bargaining Agreement shall be supplemented by adding thereto the following provisions:

1. The term "employees of the Employer" as used in this Supplemental Agreement means all route sales employees, route employees, route sales employees' helpers, engineers and maintenance employees, including said employees, during their trial period.

2. The Employer shall pay to the Trustees (hereinafter called the "Trustees") designated under the Agreement and Declaration of Trust made available (a copy of which Agreement and Declaration of Trust as amended has been exhibited to the Employer and approved by the Employer), the terms and provisions of which Agreement and Declaration of Trust are herein specifically incorporated by reference, sums of money determined as follows:

Effective November 28, 2000, the Employer shall pay to the Trustees of the Amalgamated Service and Allied Industries Insurance Fund \$1.60 for each employee participant of the aforementioned Fund for each compensable day.

payable on the pay day for the week beginning November 27, 2000 and weekly thereafter.

All of the forgoing sums shall be administered and expended by the Trustees pursuant to the provisions of the aforesaid Agreement and Declaration of Trust for the purpose of providing benefits upon their retirement because of old age, as the Trustees may reasonably determine, to eligible employees employed by the Employer and the surviving spouses of said employees, eligible employees employed by other contributing employers in the Industries, including the Laundry Industry, under the jurisdiction of the Union and the surviving spouses of said employees.

3. The Employer shall furnish to the Trustees, upon request, such information and reports as they may require in the performance of their duties under the Agreement and Declaration of Trust. The Trustees, or any authorized agent or representative of the Trustees shall have the right at all reasonable times during business hours to enter upon the premises of the Employer and to examine and copy such of the books, records, papers and reports of the Employer as may be necessary to permit the Trustees to determine whether the Employer is fully complying with the provisions of paragraph 2.

4. No employee or member of his family shall have the option to receive instead a of the benefits provided for by the Agreement and for by the Agreement and Declaration of Trust, any part of the contributions of the Employer. No employee shall have the right to assign any benefits to which the employee may be or become entitled under the Agreement and Declaration of Trust or to receive a cash consideration in lieu of such benefits either upon termination of the Trust therein created, or through severance of employment or otherwise.

5. A. This Supplemental Agreement and the Collective Bargaining Agreement and the Agreement and Declaration of Trust as amended shall be construed as a single document, and all of the provisions of the Collective Bargaining Agreement relating to the administration and enforcement thereof (including provisions for arbitration) shall apply to the administration and enforcement of this Supplemental Agreement.

B. In the event that the Union receives written notice from one or more of the Trustees, designated by the Trustees for that purpose, that the Employer has failed to pay in full any sum due the Trustees under paragraph 2 and that such failure has continued for five (5) days, the Union may direct its members to discontinue work in the plant of the Employer and to discontinue work upon laundry being processed for the Employer by processors until all sums due from the Employer under paragraph 2 above have been paid in full.

The remedy provided for in this sub-paragraph shall be in addition to all other remedies available to the Union and the Trustees and may be exercised by the Union, anything in the Collective Bargaining Agreement to the contrary notwithstanding. Payment by the Employer under protest shall be without prejudice to its right to contest the correctness of the Trustees' demand, by arbitration.

C. The Trustees, in their own names as Trustees, may institute or intervene in any proceedings at law, in equity, in bankruptcy or arbitration proceedings for the purpose of effectuating the collection of any sums due to them from the Employer under the provisions of paragraph 2.

6. The provisions of this Supplemental Agreement shall remain in full force and effect for the full term of the Collective Bargaining Agreement and of any extensions or renewals thereof but shall terminate and come to an end with the Collective Bargaining Agreement or any extension or renewal thereof, or prior thereto by an instrument in writing executed by a majority of the Trustees provided for in the Agreement and Declaration of Trust and by the Union.

7. The primary purpose of this Supplemental Agreement and the Agreement and Declaration of Trust as amended being to provide a practical plan of benefits for employees of contributing Employers upon their retirement because of old age and to the surviving spouses of said employees, it is understood that the form of the Plan, and of this Supplemental Agreement and of the aforesaid Agreement and



By: Wilfredo N. Larancuent, Manager

**Notes:**



Notes

**Amalgamated Service & Allied Industries  
Joint Board, UNITE**

Wilfredo N. Larancuent, Manager  
Albert Arroyo, Secretary/ Treasurer  
Shirley Cheeseboro, President  
Margarita Casaine, Vice-President  
Bonita Perkins, Recording Secretary  
Nestor Santamaria, Sergeant-At-Arms

**Board Of Directors:**

Maxine Martin, Local 331      Bonita Perkins, Local 239  
Almeta Richards, Local 330      Buenaventura Trinidad, Local 300  
Wilfrid Narcisse, Local 332      Margarita Casaine, Local 355  
Peggy Whitner, Local 548      Elenora Davis, Local 800A  
Donney Corey, Local 800      Geraldo Sandoval, Local 2655  
Felix Cartagena, Local 446      Ann Pauline Patrick, Local 279  
Warren Nordstrom, Local 2654      Shirley Cheeseboro, Joint Board

**Finance Committee:**

Peggy Whitner, Local 548      Buenaventura Trinidad, Local 300  
Shirley Cheeseboro, Joint Board

**Grievance Committee:**

Maxine Martin, Local 331      Barbara Tedeshi, Local 548  
Wilfrid Narcisse, Local 332      Almeta Richards, Local 330  
Shirley Cheeseboro, Joint Board

Amalgamated Service & Allied Industries Joint Board, UNITE  
275 7th Ave. 15th Floor New York, NY 10001 Tel.# 212-206-8900